

### Student Files

2023-2024

The following are needed at the front office before any child can start school:

### Preschool

- 1. Enrollment Form signed by Parents and/or Guardians, including emergency card with password.
- 2. Authorization for Emergency Medical Treatment (notarized)
- 3. Alternate Nutrition Plan
- 4. SWIM Central signed statement
- 5. Immunization Records HRS Form #680
- Statement of Good Health Certificate HRS Form #3040 (Good for Two Years)
- 7. Copy of Student Birth Certificate
- 8. Last Page of Handbook Signed (Release of Liability)
- 9. "Know Your Child Care Facility Brochure" (signed acknowledgement of receipt)
- 10. Physical Activity Statement
- 11. "Influenza Virus and Child Care Facility" (signed acknowledgement of receipt)
- 12. Signed Attendance Policy



2023-2024



The following are needed at the front office before any child can start school:

### Elementary, Middle School, High School

- 1. Enrollment Form Completed and signed by Parents and/or Guardians, including the emergency card with password.
- 2. School Health Forms:
  - a. Vaccination Records HRS Form 680 (Blue Form)
  - b. Good Health Certificate HRS Form 3040 (Gold Form)
- 3. Copy of Student Birth Certificate
- 4. Last Page of Handbook Signed (Release of Liability)
- 5. Copy of Student's Report Card and previous school records (new student)
- 6. Online Academy Parent Agreement (only for online students)

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

- 1 Plastic Folder with 2 pocket
- 1 Pencil box
- 2 Boxes of crayons, 16 count ea.
- 1 Backpack
- 2 Glue sticks
- 1 Set of Water Color Paint and brush

### Miscellaneous Supplies

 Box of quart-size Ziploc Bags
 Boxes of plastic forks
 Boxes of plastic spoons
 Big rolls of paper towel
 Boxes of Kleenex Tissue
 packs of napkins
 packs paper plates
 pack 8 oz. cups
 Boxes of Lysol or Clorox. Disinfectant Wipes
 Packs of Baby Wipes

### **Classroom Procedures**

Pre-K 3 Supply List

- o Trinitas Academy T-Shirt to be worn every day
- Blanket and a crib sheet to keep at school for nap time (we will send it home on Friday for you to wash and return it on Monday)
- o Small Pillow

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- Raincoat/poncho for rainy days (no umbrellas, please)
  - Complete change of clothing for your child in case of accidents or spills (please label each item with child's name and place in a large Ziploc bag. Include shirt, pants, underwear, and socks)

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

Plastic Folder with 2 pocket
 Boxes of crayons, 16 count ea.
 Backpack
 two-inch three-ring binder
 box of at least 50 sheet protectors
 Glue Stick
 Set of water color paint & brush

### Miscellaneous Supplies

 Box of gallon-size Ziploc Bags
 Boxes of plastic forks
 Boxes of plastic spoons
 Big rolls of paper towel
 Boxes of Kleenex Tissue
 packs of napkins
 packs paper plates
 packs 8 oz. cups
 Boxes of Lysol or Clorox disinfectant wipes
 Packs of baby wipes

### **Classroom Procedures**

Pre-K 4 Supply List

- Trinitas Academy T-Shirt to be worn every day
- Blanket and a crib sheet to keep at school for nap time (we will send it home on Friday for you to wash and return it on Monday)
- Small Pillow
- Raincoat/poncho for rainy days (no umbrellas, please)
- Complete change of clothing for your child in case of accidents or spills (please label each item with child's name and place in a large Ziploc bag. Include shirt, pants, underwear, and socks)

## ° Kindergarten

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

- 1 pack of white multipurpose paper Elmer's Glue (2 bottles)
- 2 boxes of Crayons
- 4 boxes of Colored Pencils
- 2 Boxes of #2 SHARPENED pencils
- 3 block erasers
- 1 Pair of Scissors
- 3 Plastic Folders with pockets
- 1 medium size pencil BOX to store supplies in desk
- 1 One-inch blue 3-ring binder
- 1 Primary Journal K-2 (Spark)
- 1 Pack colored construction paper

### Miscellaneous Supplies

- Trinitas Academy uniform to be worn
   every day
- Raincoat/poncho for rainy days (no umbrellas, please)
- Large Ziploc bag labeled with a complete change of clothing for your child in case of accidents or spills (please label each item with child's name. Include shirt, pants, underwear, and socks)
- 1 Refillable drink container for water
- 4 rolls of paper towel
- 5 Packages of Disinfectant Wipes
- 2 boxes of forks
- 2 boxes of spoons
- 3 Boxes of Baby Wipes

### **Technology Requirements**

 Headphones (for Computer class – ear buds not recommended)

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## First Grade

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

2 One-inch Binder with clear front pocket 1 white dry-erase board (9" x 12") 2 or more boxes of dry erase markers 2 or more bottles Elmer's Glue 4 or more glue sticks 2 or more boxes of Crayola crayons 2 or more boxes of Crayola colored pencils. 4 or more boxes of #2 pencils 1 NIV child's Bible 2 or more block erasers 1 pencil pouch 1 gallon size zip loc bag 1 12-inch ruler/metric 1 pair safety scissors 4 \*plastic folders with pockets 5 packs of loose leaf paper 1 pack of Plastic protectors

### Miscellaneous Supplies

- Trinitas Academy uniform to be worn every day
   Raincoat/poncho for rainy days (no umbrellas)
- 1 Refillable drink container for water
- 3 rolls of paper towel
- **3 Boxes Kleenex**
- 3 Packages of Disinfectant Wipes (Clorox)
- 2 Large Bottles of Hand Sanitizer
- 2 boxes of forks
- 2 boxes of spoons
- **3 Boxes of Baby Wipes**
- 4 or more Lysol spray bottles

- Headphones (ear buds not recommended)
- Lap Top: <u>Minimum Requirements</u>: Not older than 5 years; 2GHZ processor; 2GB Memory; 150MB of Hard Disk space; 1024x768 resolution monitor, 32 bit color; Web Cam with microphone; Microsoft-
- Office; Google Chrome; Adobe Flash; Adobe Reader; antivirus.
- USB Drive
- o Wireless mouse (optional)



## Second Grade

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

Book Bag (no wheel bags, please) 1" three ring binder with front clear cover 1 9"x12" white board 1 bottles Elmer's Glue 3 glue sticks 2 boxes of crayons 1 box of color pencils 1 box of markers 2 boxes of #2 pencils 2 block erasers 1 plastic pencil pouch or box 1 box dry eraser markers 1 pair of children's scissors 12-inch ruler with metric 3 plastic folders with 2 pockets 3 Composition notebooks **NIV Bible** 

### <sup>•</sup> Miscellaneous Supplies

- Trinitas Academy uniform to be worn every day
   Raincoat/poncho for rainy days (no umbrellas)
- 1 Refillable drink container for water
- 2 Boxes Kleenex or facial tissues
- 2 packages of Clorox (disinfectant Wipes)
- 2 boxes of forks and spoons
- 3 rolls of paper towel
- 2 large bottles of hand sanitizer with pump
  - 1 Lysol spray bottle

### **Technology Requirements**

#### Headphones (ear buds not recommended)

- Lap Top: Minimum Requirements: Not older than
- 5 years; 2GHZ processor; 2GB Memory; 150MB of Hard Disk space; 1024x768 resolution monitor, 32 bit color; Web Cam with microphone; Microsoft
   Office; Google Chrome; Adobe Flash; Adobe
- Reader; antivirus.
- o USB Drive
- Wireless mouse (optional)

### Third Grade upply List

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

- Book Bag (no wheel bags, please)
- 1 one-inch, three ring binder (view binder)
- 3 large glue sticks
- 1 box of crayons
- 1 box of color pencils
- 4 boxes of #2 pencils (no mechanical pencils) 3 large erasers
- 1 plastic pencil box (labeled with child's name) 1 pair of children's scissors
- 1 12-inch ruler with inches and centimeters
- 3 plastic folders with 2 pockets
- 3 composition notebooks
- **NIV Bible**
- 2 highlighters
- 1 pack of wide-ruled notebook paper
- 1 sketch pad (for art)
- 1 dictionary (Oxford or Webster's preferred)

### Miscellaneous Supplies

- o Trinitas Academy uniform to be worn every day
- Raincoat/poncho for rainy days (no umbrellas)
- Refillable drink container for water
- 3 boxes of Kleenex or facial tissues
- 3 packages of Clorox or Lysol disinfectant wipes
- 3 packages of baby wipes
- 1 box of 100 forks
- 1 box of 100 spoons
- 2 rolls of paper towel
- 2 large hand sanitizers with pumps
- 1 Lysol spray bottle

- Headphones (ear buds not recommended) Lap Top: Minimum Requirements: Not older than 5 years; 2GHZ processor; 2GB Memory; 150MB of Hard Disk space; 1024x768 resolution monitor, 32 bit color; Web Cam with microphone; Microsoft Office; Google Chrome; Adobe Flash; Adobe Reader;
- antivirus.
- **USB** Drive
- Wireless mouse (optional)



## Fourth Grade

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

- 1 plastic pencil zipper bag (labeled)
- 7 composition notebooks
- **NIV Bible**
- 1 Two-inch, three ring binder (view binder)
- 2 large glue sticks
- 2 boxes of color pencils
- Pencil sharpener with cap
- 4 boxes of #2 pencils (no mechanical pencils)
- 6 large erasers
- 1 pair of children's scissors
- 12-inch ruler with inches and centimeters 6 plastic folders with pockets
- 4 packs of wide-ruled notebook paper
- 1 dictionary (Oxford or Webster's preferred)
- 2 highlighters
- 1 sketch pad (for art)

### Miscellaneous Supplies

- Trinitas Academy uniform to be worn every day
   Book Bag (no wheel bags, please)
- Raincoat/poncho for rainy days (no umbrellas)
- Refillable drink container for water
- 3 Boxes Kleenex or facial tissues
- 3 packages of Clorox or Lysol disinfectant wipes
- 2 large bottles of hand sanitizer with pump-
- 2 packages of baby wipes
- 3 boxes of 48 forks
  - 3 box of 48 spoons
- 2 roll of paper towel
- 1 Lysol spray bottle

- Headphones (ear buds not recommended)
- Lap Top: <u>Minimum Requirements</u>: Not older
  - than 5 years; 2GHZ processor; 2GB Memory; 150MB of Hard Disk space; 1024x768
  - resolution monitor, 32 bit color; Web Cam
  - with microphone; Microsoft Office; Google Chrome; Adobe Flash; Adobe Reader;
  - antivirus.
- **USB Drive**
- Wireless mouse (optional)



## Fifth Grade

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

1 Two-inch, three ring binder (view binder) Three-hole dividers with pockets for binder 1 9"x12" white dry erase board 1 box of dry erase markers 1 pack of blue pens 1 pack of multi-colored pens for grading 1 bottle of Elmer's Glue 4 glue sticks 2 boxes of crayons -2 boxes of color pencils 4 boxes of #2 pencils (no mechanical pencils) 2 soft pencil pouches (labeled and no boxes) 1 pair of scissors 12-inch ruler with inches and centimeters 1 sketch pad (for art) 0 3 Composition notebooks **NIV Bible** 3 highlighters (different colors) 4 packs of wide-ruled notebook paper 1 dictionary and thesaurus-5 plastic folders with 2 pockets

### Miscellaneous Supplies

- o Trinitas Academy uniform to be worn every day
- Book Bag (no wheel bags, please)
- Raincoat/poncho for rainy days (no umbrellas)
- o Refillable drink container for water
- 3 Boxes Kleenex or facial tissues
- 3 packages of Clorox or Lysol disinfectant wipes
- 1 packages of baby wipes
- 3 boxes of forks and spoons
- 1 roll of paper towel
- 1 large bottle of hand sanitizer with pump
- 1 Lysol spray bottles

- Headphones (ear buds not recommended)
- o Lap Top: Minimum Requirements: Not older
  - than 5 years; 2GHZ processor; 2GB Memory;
  - 150MB of Hard Disk space; 1024x768
  - resolution monitor, 32 bit color; Web Cam with microphone; Microsoft Office; Google Chrome; Adobe Flash; Adobe Reader;
- antivirus.
- USB Drive
- Wireless mouse (optional)



## Sixth Grade *Supply List*

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

- 1 Two-inch, three ring binder (view binder) Three-hole dividers with pockets for binder
- 2 boxes of dry erase markers
- 4 packs of blue pens
- 1 pack of multi-colored pens for grading
- 1 bottle of Elmer's Glue
- 4 glue sticks
- 1 box of color pencils (24 ct.)
- 1 pencil sharpener with dispenser
- 4 boxes of #2 pencils
- 1 pencil case (labeled)
- 2 pair of scissors
- 12-inch ruler with inches and centimeters
- 1 sketch pad (for art)
- 8 Composition-notebooks NIV Bible
- 5 highlighters (different colors)
- 5 packs of wide-ruled notebook paper
- 4 large erasers
- 1 dictionary and thesaurus-
- 8 plastic folders with 2 pockets

### Miscellaneous Supplies

- o Trinitas Academy uniform to be worn every day
- o Book Bag (no wheel bags, please)
- Raincoat/poncho for rainy days (no umbrellas)
- o Refillable drink container for water.
- Combination lock for locker
- 3 Boxes Kleenex or facial tissues
- 3 packages of Clorox or Lysol disinfectant wipes
- 3 packages of baby wipes
- 3 boxes of forks and spoons
- 3 rolls of paper towel
- 3 large hand sanitizer bottles with pump
- 3 Lysol spray bottles

- Headphones (ear buds not recommended)
- o Lap Top: Minimum Requirements: Not older
- than 5 years; 2GHZ processor; 2GB Memory;
  - 150MB of Hard Disk space; 1024x768 resolution monitor, 32 bit color; Web Cam
  - with microphone; Microsoft Office; Google Chrome; Adobe Flash; Adobe Reader; antivirus.
- USB Drive (optional)
- Wireless mouse (optional)



## Seventh Grade

\*Some of these supplies may have to be replenished throughout the school year

### **Academic Supplies**

1 Two-inch, three ring binder (view binder) Three-hole dividers with pockets for binder 2 boxes of dry erase markers 4 packs of blue pens 1 pack of multi-colored pens for grading 6 glue sticks 1 box of color pencils (24 ct.) 1 pencil sharpener with dispenser 4 boxes of #2 pencils 1 pencil case (labeled) 1 pair of scissors 12-inch ruler with inches and centimeters 1 sketch pad and set of watercolors (for art) 8 Composition notebooks NIV Bible 3 highlighters (different colors)

- 4 packs of wide-ruled notebook paper
- 1 large eraser
- 1 dictionary and thesaurus
- 4 plastic folders with 2 pockets
- 1 compass
- 1 protractor -
- 1 pack of graph paper

### Miscellaneous Supplies

- o Trinitas Academy uniform to be worn every day
- Book Bag (no wheel bags, please)
- o Raincoat/poncho for rainy days (no umbrellas)
- o Refillable drink container for water.
- Combination lock for locker
- 3 Boxes Kleenex or facial tissues
- 8 packages of Clorox or Lysol disinfectant wipes
- 6 package of baby wipes
- 8 boxes of forks and spoons
- 4 rolls of paper towel
- 4 pack of paper plates
- 4 large bottles of hand sanitizer with pump
- 2 Lysol spray bottles

- Basic Calculator
- Headphones (ear buds not allowed)
- Lap Top: <u>Minimum Requirements</u>: Not older than 5 years; 2GHZ processor; 2GB Memory; 150MB of Hard Disk space; 1024x768. resolution monitor, 32 bit color; Web Cam with microphone; Microsoft Office; Google Chrome; Adobe Flash; Adobe Reader; antivirus.
- Wireless mouse (optional)



### Eighth Grade *Supply List*

2023-2024

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

1 Two-inch, three ring binder (view binder)
Three-hole dividers with pockets for binder
1 box of dry erase markers
1 pack of blue pens
1 pack of multi-colored pens for grading
1 bottle of Elmer's Glue

1 glue stick

1 box of color pencils (24 ct.)

1 pencil sharpener with dispenser

4 boxes of #2 pencils

1 pencil case (labeled)

1 pair of scissors

12-inch ruler with inches and centimeters

1-sketch pad and set of watercolors (for art)

4 Composition notebooks NIV Bible

3 highlighters (different colors)

4 packs of wide-ruled notebook paper

1 large eraser

1 dictionary and thesaurus-

4 plastic folders with 2 pockets

1 compass-

1 protractor

1 pack of graph paper

### Miscellaneous Supplies

- o Trinitas Academy uniform to be worn every day
- Book Bag (no wheel bags, please)
- Raincoat/poncho for rainy days (no umbrellas)
- o Refillable drink container for water
- Combination lock for locker
- 3 boxes Kleenex or facial tissues
- 3 packages of Clorox or Lysol disinfectant wipes
- 1 package of baby wipes
- 3 boxes of forks and spoons
- 1 roll of paper towel

1 pack of paper plates

1 large bottle of hand sanitizer with pump

1 Lysol spray bottle

### **Technology Requirements**

• Basic Calculator

Headphones (ear buds not recommended)

 Lap Top: <u>Minimum Requirements</u>: Not older than 5 years; 2GHZ processor; 2GB Memory; 150MB of Hard Disk space; 1024x768 resolution monitor, 32 bit color; Web Cam with microphone; Microsoft Office; Google Chrome; Adobe Flash; Adobe Reader; antivirus.

USB Drive

### High School 9<sup>th</sup>-10<sup>th</sup> Grade Supply List

\*Some of these supplies may have to be replenished throughout the school year.

### **Academic Supplies**

1 box of dry erase markers 1 pack of blue pens 1 boxes of #2 pencils 1 pencil sharpener with dispenser 1 pencil case (labeled) 12-inch ruler with inches and centimeters **1 Homework Planner** 1 Binder 3 composition notebooks **NIV Bible** 1 block eraser 6 plastic folders with 2 pockets 2 pack college-ruled paper 1 pack graphing paper 5 highlighters (various colors) 1 compass **1** protractor

### **Technology** Requirements

- Scientific Calculator (required)
- Graphing Calculator (required for Algebra II and beyond) – T.I. 85 (recommended): 11<sup>th</sup>-12<sup>th</sup> grade Headphones (ear buds not recommended)
- Lap Top: <u>Minimum Requirements</u>: Not older than 5 years; 2GHZ processor; 2GB Memory; 150MB of Hard Disk space; 1024x768 resolution monitor, 32 bit color; Web Cam with microphone; Microsoft Office; Google Chrome; Adobe Flash; Adobe Reader; antivirus.
- • USB Drive
- Wireless mouse (optional)

### **Miscellaneous Supplies**

- Trinitas Academy uniform to be worn every day
- Book Bag (no wheel bags, please)
- Raincoat/poncho for rainy days (no umbrellas)
- Refillable drink container for water
- Cushion for Chair (optional)
- 1 Lysol spray bottle
- 6 Boxes Kleenex or facial tissues
- 4 packages of Clorox or Lysol disinfectant wipes
- 1 large bottle of hand sanitizer with pump
- 4 boxes of spoons
- 4 boxes of forks
- 4 packs of paper plates

# High School 11<sup>th</sup> Grade Supply List

\*Some of these supplies may have to be replenished throughout the school year

### **Academic Supplies**

- 1 box of dry erase markers
- 1 pack of blue pens
- 1 boxes of #2 pencils
- 1 pencil case (labeled)
- 12-inch ruler with inches and centimeters
- 1 Composition notebook for Math

1 block eraser

4 plastic folders with 2 pockets

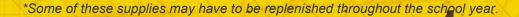
### **Technology Requirements**

- Scientific Calculator (required)
- Graphing Calculator (required for Algebra II and beyond) – T.I. 85 (recommended): 11<sup>th</sup>-12<sup>th</sup> grade
- Headphones (ear buds not recommended)
- Lap Top: <u>Minimum Requirements</u>: Not older than 5 years; 2GHZ processor; 2GB Memory; 150MB of
- Hard Disk space; 1024x768 resolution monitor, 32 bit color; Web Cam with microphone; Microsoft Office; Google Chrome; Adobe Flash; Adobe Reader; antivirus.
- o USB Drive
- Wireless mouse (optional)

### Miscellaneous\_Supplies

- o Trinitas Academy uniform to be worn every day
- Book Bag (no wheel bags, please)
- Raincoat/poncho for rainy days (no umbrellas) \*
- o Refillable drink container for water
- 3 Lysol spray bottles
- o 6 Boxes Kleenex or facial tissues
- o 4 packages of Clorox or Lysol disinfectant wipes
- o 2 large bottles of hand sanitizer with pump
- o 4 boxes of spoons
- o 4 boxes of forks
- 4 packs of paper plates
- o 4 rolls of paper towels
- o 2 packs of paper cups
- o 1 pack of Glade plug-in air freshener

### High School 12<sup>th</sup> Grade Supply List



#### **Academic Supplies**

- 1 box of dry erase markers
- 1 pack of blue pens
- 1 boxes of #2 pencils
- 1 pencil case (labeled)
- 12-inch ruler with inches and centimeters
- 1 Composition notebook for Math

1 block eraser

4 plastic folders with 2 pockets

### **Technology Requirements**

- Scientific Calculator (required)
- Graphing Calculator (required for Algebra II and beyond) – T.I. 85 (recommended): 11<sup>th</sup>-12<sup>th</sup> grade
- Headphones (ear buds not recommended)
- Lap Top: <u>Minimum Requirements</u>: Not older than 5 years; 2GHZ processor; 2GB Memory; 150MB of
- Hard Disk space; 1024x768 resolution monitor, 32 bit color; Web Cam with microphone; Microsoft Office; Google Chrome; Adobe Flash; Adobe Reader; antivirus.
- o USB Drive
- Wireless mouse (optional)

### Miscellaneous\_Supplies

- o Trinitas Academy uniform to be worn every day
- Book Bag (no wheel bags, please)
- Raincoat/poncho for rainy days (no umbrellas)
- o Refillable drink container for water
- 3 Lysol spray bottles
- o 6 Boxes Kleenex or facial tissues
- o 4 packages of Clorox or Lysol disinfectant wipes
- o 2 large bottles of hand sanitizer with pump
- o 4 boxes of spoons
- o 4 boxes of forks
- o 4 packs of paper plates
- o 4 rolls of paper towels
- o 2 packs of paper cups
- o 1 pack of Glade plug-in air freshener